

## Basic concept

Japan Environmental Education Forum (JEEF) collects the users' information on its official website [<https://www.jeef.or.jp/>] to the extent necessary for the smooth operation of the services. The collected information will be handled appropriately within the scope of the purpose of use.

## Scope of information to be collected

### 1

This site collects Internet domain names, IP addresses, and content viewed in the form of access logs.

### 2 About Cookies

Some of the pages provided use cookies.

Cookies are pieces of information that are sent from the server to the user's browser and stored on the user's computer in order for the site provider to identify the user's computer. Cookies allow us to collect information such as the number of visits to your computer and the pages you have visited.

Cookies do not collect any information that can identify individual users.

You can also disable the cookie function in your browser settings. If you disable the cookie function, there will be no problem with the use of this site.

## 3

When you want to get information of JEEF to join membership by online, to apply for events, or to purchase books, we ask you to provide your name, address, telephone number, organization, and e-mail address. This information will not be disclosed to any outside parties.

## **Purpose of Use**

Information collected in 1 and 2 will be used as reference for the smooth operation of the services provided by this site.

The information collected in 3 may be used only when necessary to provide information on JEEF events and to distribute information by e-mail.

## **Restrictions on Use and Provision**

Except in cases of legal disclosure requests, cases of illegal access, threats, or other illegal acts, or other special reasons, we will not use the collected information ourselves or provide it to third parties for any purposes other than those described in [3]. However, we may disclose statistically processed information on access to this site, user attributes, and other information.

## **Disclosure of information about oneself**

We do not collect names, dates of birth, or any other information that can generally be used to identify individuals, with the exception of the user profile provided by users who request information material, join membership by online, apply for events, or purchase books.

## **Others**

The Personal Information Protection Regulations of the Japan Environmental Education Forum shall apply to matters not specified in these regulations.